



# Centre for Training in Social Housing

## TRAINING CALENDAR 2018

### CHC42215 CERTIFICATE IV IN SOCIAL HOUSING



*This qualification reflects the role of workers who are engaged in delivering social housing services and support to tenants, residents, applicants and the community, including clients who are experiencing homelessness or at risk of experiencing homelessness.*

*Workers at this level may work under limited supervision in the social housing sector, including, but not limited to tenancy management, asset management and direct client support work. Those working in an administrative capacity who may want to upgrade their skills and knowledge would also be suitable.*

#### **15 UNITS ARE REQUIRED FOR THIS QUALIFICATION COMPRISING:**

##### **8 Core Units**

CHCCCS004 Access co-existing needs

CHCSOH002 Manage and maintain tenancy agreements and services

HLTWS003 Maintain work health and safety

CHCCOM002 Use communication to build relationships

CHCLEG001 Work legally and ethically

CHCSOH010 Work with clients within the social housing system

CHCDIV001 Work with diverse people

CHCSOH001 Work with people experiencing or at risk of homelessness

##### **7 Elective Units**

**Only choose the number of units you feel you can complete in 2018, for example one per month. Your remaining units can be completed in 2019**

# CHC42215 CERTIFICATE IV IN SOCIAL HOUSING

## (Training Calendar 2018)

Face to Face Option  
 Online Option

Month	Date	Unit	Core /Elective	Mode of Delivery Face to Face/ Online
February	07/02/18 - Wed 08/02/18 - Thu	<b>2 DAYS</b> : CHCADV004 Represent organisation in a court or tribunal	Elective A	Face to Face option
	14/02/18 - Wed	CHCSOH010 Work with clients within the social housing system	Core 1	Face to Face option
	<b>19/02/18 - Mon</b>	<b>CHCSOH010 Work with clients within the social housing system</b>	<b>Core 1</b>	<b>Online option</b>
	15/02/18 - Thu	CHCCOM002 Use communication to build relationships	Core 2	Face to Face option
	<b>12/02/18 - Mon</b>	<b>CHCCOM002 Use communication to build relationships</b>	<b>Core 2</b>	<b>Online option</b>
March	07/03/18 - Wed 08/03/18 - Thu	<b>2 DAYS</b> : CHCSOH002 Manage and maintain tenancy agreements and services (Note: CHCSOH006 Manage vacant properties is also delivered as an elective with this core unit however you do not have to select it)	Core 3	Face to Face option
	14/03/18 - Wed 15/03/18 - Thu	<b>DAY 1</b> : CHCSOH003 Manage housing application processes (delivered with CHCSOH004) <b>DAY 2</b> : CHCSOH004 Manage housing allocations (delivered with CHCSOH003)	Elective B Elective C	Face to Face option
	<b>19/03/18 - Mon</b>	<b>CHCSOH004 Manage housing allocations</b> <b>CHCSOH003 Manage housing application processes</b>	<b>Elective B</b> <b>Elective C</b>	<b>Online option</b>
	21/03/18 - Wed	BSBMGT401 Show leadership in the workplace	Elective D	Face to Face option
	22/03/18 - Thu	CHCPRP003 Reflect and improve own professional practice	Elective E	Face to Face option
	<b>26/03/18 - Mon</b>	<b>CHCPRP003 Reflect and improve own professional practice</b>	<b>Elective E</b>	<b>Online option</b>

April	04/04/18 - Wed	CHCCCS004 Assess co-existing needs	Core 4	Face to Face option
	<b>09/04/18 - Mon</b>	<b>CHCCCS004 Assess co-existing needs</b>	<b>Core 4</b>	<b>Online option</b>
	10/04/18 - Tue	CHCSOH010 Work with clients within the social housing system	Core 1	Face to Face option
	11/04/18 - Wed	CHCLEG001 Work legally and ethically	Core 5	Face to Face option
	<b>16/04/18 - Mon</b>	<b>CHCLEG001 Work legally and ethically</b>	<b>Core 5</b>	<b>Online option</b>
	12/04/18 - Thu	CHCSOH005 Manage tenancy rent and rental arrears	Elective F	Face to Face option
	<b>16/04/18 - Mon</b>	<b>CHCSOH005 Manage tenancy rent and rental arrears</b>	<b>Elective F</b>	<b>Online option</b>
	<b>23/04/18 - Mon</b>	<b>CHCLEG002 Interpret and use legal information</b>	<b>Elective G</b>	<b>Online option</b>
May	02/05/18 - Wed	CHCAOD001 Work in an alcohol and other drugs context	Elective H	Face to Face option
	<b>07/05/18 - Mon</b>	<b>CHCAOD001 Work in an alcohol and other drugs context</b>	<b>Elective H</b>	<b>Online option</b>
	03/05/18 - Thu	CHCCCS020 Respond effectively to behaviours of concern	Elective I	Face to Face option
	<b>07/05/18 - Mon</b>	<b>CHCCCS020 Respond effectively to behaviours of concern</b>	<b>Elective I</b>	<b>Online option</b>
	09/05/18 - Wed	CHCDIV002 Promote Aboriginal and Torres Strait Islander cultural safety	Elective J	Face to Face option
	10/05/18 - Thu	CHCSOH001 Work with people experiencing or at risk of homelessness	Core 6	Face to Face option
	<b>14/05/18 - Mon</b>	<b>CHCSOH001 Work with people experiencing or at risk of homelessness</b>	<b>Core 6</b>	<b>Online option</b>
	23/05/18 - Wed 24/05/18 - Thu	<b>2 DAYS</b> : CHCADV004 Represent organisation in a court or tribunal	Elective A	Face to Face option
	<b>21/05/18 - Mon</b>	<b>HLTWHS003 Maintain work health and safety</b>	<b>Core 7</b>	<b>Online option</b>

June	06/06/18 - Wed	CHCDIV001 Work with diverse people	Core 8	Face to Face option
	<b>12/06/18 - Tue</b>	<b>CHCDIV001 Work with diverse people</b>	<b>Core 8</b>	<b>Online option</b>
	13/06/18 - Wed	CHCCSM005 Develop, facilitate and review all aspects of case management	Elective K	Face to Face option
	<b>18/06/18 - Mon</b>	<b>CHCCSM005 Develop, facilitate and review all aspects of case management</b>	<b>Elective K</b>	<b>Online option</b>
	21/06/18 - Thu	CHCMHS001 Work with people with mental health issues	Elective L	Face to Face option
	<b>25/06/18 - Mon</b>	<b>CHCMHS001 Work with people with mental health issues</b>	<b>Elective L</b>	<b>Online option</b>
July	4/07/18 - Wed	CHCCCS004 Assess co-existing needs	Core 4	Face to Face option
	<b>9/07/18 - Mon</b>	<b>CHCCCS004 Assess co-existing needs</b>	<b>Core 4</b>	<b>Online option</b>
	<b>16/07/18 - Mon</b>	<b>CHCSOH010 Work with clients within the social housing system</b>	<b>Core 1</b>	<b>Online option</b>
	25/07/18 - Wed 26/07/18 - Thu	<b>2 DAYS :</b> CHCSOH002 Manage and maintain tenancy agreements and Services	Core 3	Face to Face option
August	02/08/18 - Thu	CHCLEG001 Work legally and ethically	Core 5	Face to Face option
	<b>06/08/18 - Mon</b>	<b>CHCLEG001 Work legally and ethically</b>	<b>Core 5</b>	<b>Online option</b>
	08/08/18 - Wed	CHCCOM002 Use communication to build relationships	Core 2	Face to Face option
	<b>13/08/18 - Mon</b>	<b>CHCCOM002 Use communication to build relationships</b>	<b>Core 2</b>	<b>Online option</b>
	15/08/18 - Wed	CHCSOH008 Manage head lease	Elective M	Face to Face option
	<b>20/08/18 - Mon</b>	<b>CHCSOH008 Manage head lease</b>	<b>Elective M</b>	<b>Online option</b>
	22/08/18 - Wed	CHCDFV001 Recognise and respond appropriately to domestic and family violence	Elective N	Face to Face option

<b>September</b>	12/09/18 - Wed	CHCCCS020 Respond effectively to behaviours of concern	Elective O	Face to Face option
	17/09/18 - Mon	<b>CHCCCS020 Respond effectively to behaviours of concern</b>	<b>Elective O</b>	<b>Online option</b>
	17/09/18 - Mon	<b>CHCSOH007 Respond to property maintenance enquiries</b>	<b>Elective P</b>	<b>Online option</b>
<b>October</b>	10/10/18 - Wed	CHCSOH001 Work with people experiencing or at risk of homelessness	Core 6	Face to Face option
	15/10/18 - Mon	<b>CHCSOH001 Work with people experiencing or at risk of homelessness</b>	<b>Core 6</b>	<b>Online option</b>
	17/10/18 - Wed	CPPDSM3014A Undertake property inspection delivered with CHCCCS027 Visit client residence delivered with CPPDSM3014A	Elective Q Elective R	Face to Face option
	22/10/18 - Mon	<b>CPPDSM3014A Undertake property inspection delivered with CHCCCS027 Visit client residence delivered with CPPDSM3014A</b>	<b>Elective Q Elective R</b>	<b>Online option</b>
	24/10/18 - Thu	CHCDIV001 Work with diverse people	Core 8	Face to Face option
	29/10/18 - Mon	<b>CHCDIV001 Work with diverse people</b>	<b>Core 8</b>	<b>Online option</b>
<b>November</b>	5/11/18 - Mon	<b>HLTWHS003 Maintain work health and safety</b>	<b>Core 7</b>	<b>Online option</b>
	15/11/18 - Thu	CHCPRP003 Reflect and improve own professional practice	Elective E	Face to Face option
	19/11/18 - Mon	<b>CHCPRP003 Reflect and improve own professional practice</b>	<b>Elective E</b>	<b>Online option</b>